

PLAY Market Management

Closures Form

Name (Mr./Mrs./Miss/Ms./Other):

Trading Name (if applicable):

Contact Number

Closure Dates Requested:

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.....

Signed: Date:

N.B.

- Each trader is entitled to four weeks' holiday per license year as per the licence
• Each licence year runs from 1st September - 31st August
• Each market day is regarded separately; as such, your four-week entitlement enables you to take off four of each day you trade, i.e. If you trade on a Monday and Wednesday, you are allowed to take off four Mondays and four Wednesdays per financial year, even if they do not fall in the same week.

FOR OFFICE USE: Date received: Closure Granted: Y / N
Closure Allowance Remaining:
Authorised by: